According to the Clery Act and CalOSHA standard Title 8, Section 3220 every college and university is mandated to have a campus evacuation plan, department emergency action plans, identified assembly areas, and other emergency procedures. These regulations also require that faculty, staff, and students know what to do and where to go in the event of a campus emergency. To assist with this process UCI relies upon the Zone Crew to assist with training and education of everyone on campus.

What is Zone Crew?

The UC Irvine Zone Crew is comprised of volunteer staff and faculty across campus that will help facilitate evacuations or shelter/secure in place orders in an emergency. The campus is divided into thirteen ‘Zones’, each with a designated Zone Captain. Zone Captains have selected Building Coordinators for every single building on campus to assist them. Floor Wardens, and in some buildings, Lab or Suite Representatives are volunteers who assist the Building Coordinators.

Campus Zones http://www.ehs.uci.edu/em/zonemap.html

1 – Gateway/Student Center/Langson/Library/Student Services
2 – Social Sciences/Social Ecology/Extension/Law/Education/Business
3 – Engineering/ICS/CalIT2
4 – Physical Sciences
5 – Biological Sciences
6 – Humanities
7 – Arts
8 – School of Medicine/EH&S
9 – Bren Events Center
10 – North Campus
11 – Research Park
12 – University Hills
13 – Student Housing/Child Care Centers/ARC

What are the Roles and Responsibilities of Zone Crew Members?
Zone Coordinator in the EOC

- Only activated in an emergency situation
- Communicate with all Zone Captains
- Collect and review Emergency Status Reports
- Provide the EOC with status updates
- Relay information between the EOC and Zones

Zone Captains

- Monthly Time Commitment – 4-8 Hours
- Designate Building Coordinators
- Assist with building evacuation
- Prepare Emergency Status Reports (in the event of an emergency)
- Coordinate activities with the Incident Commander and relay information to the Zone Coordinator in the EOC (in the event of an emergency)
- Coordinate annual meetings or drills with zone crew, emergency management and EH&S school coordinators
- Attend Quarterly Zone Captain Meetings
- Attend Annual All Campus Zone Crew Meeting
- Work with Emergency Services Manager to keep Zone Crew Database up to date

Building Coordinators

- Monthly Time Commitment – 2 Hours
- Designate Floor Wardens/Suite Reps/Lab Reps
- Assist with building evacuation
- As possible, account for building occupants
- Report building status to Zone Captain (in the event of an emergency)
- Assist Zone Captain with annual meetings or drills
- Attend Annual All Campus Zone Crew Meeting

Floor Wardens/Suite Representatives/Lab Representatives

- Monthly Time Commitment – 2 Hours
- Assist with the evacuation of all floor/suite/lab occupants to designated assembly areas
- Communicate status of evacuation or shelter/secure in place to Building Coordinator
- Attend zone-specific annual meetings or drills
- Attend Annual All Campus Zone Crew Meeting

For more information on Zone Crew visit: http://police.uci.edu/em/ZoneCrew.html

For additional information regarding campus Emergency Management contact: Anne Widney, Emergency Services Manager at awidney@uci.edu or 949-824-7147.